



Dear Non-Profit Organization,

As part of Mr. and Mrs. Pollin's commitment to the Washington, DC Metropolitan Area, the Wizards provide complimentary game tickets to 501C-3 charitable organizations in the District of Columbia, Maryland and Virginia areas. To accommodate the numerous ticket requests that we receive, please read below:

The 2009-2010 Community Tix Program requires a \$25 registration fee. The registration fee guarantees your organization the following:

- Tickets to two (2) games during the season. These games will be selected by Community Relations staff.
- For the 2 guaranteed games, your group name will be displayed on the tele-screen during the game.
- Priority for any selected community relations programs throughout the regular season, at the discretion of the Community Relations Staff.
- A Wizards Care brochure.

Please fill out both the contract and registration form. Please mail the original forms back to our office. All copies and faxed forms will not be accepted. Your organization's check or money order for \$25 should be included. **PLEASE DO NOT SEND CASH OR PERSONAL CHECKS.** As indicated on the form, you will then be placed on file for selected first priority community events. You will also receive tickets for the members of your group to two (2) regular season Wizards games. **Only organizations that submit the \$25 registration fee, signed Community Tix Program Contract and Registration Form are accepted into this year's Community Tix Program.**

All tickets are distributed based on availability as determined by the Washington Wizards Community Relations office. **Tickets may become available as early as a week before a game, or as late as the day of a game. Unfortunately, we are unable to fulfill requests for pre-selected game dates.**



We are requiring the following information for the 2009-10 Wizards season. Please submit them in a letter and send to our office.

All correspondence **must** be written on your 501C3's organizations letterhead. Please include:

- A brief description of your group or organization.
- The number of residents, students, or program participants you are requesting tickets for, and if accessible seating will be required.
- A reliable contact person's name. Preferably, (Executive directors, group leaders, head coaches, etc.) An address, phone number, email address, and/or fax number.

Your organizations contact person will be notified when tickets/vouchers become available. That person is then responsible for picking up tickets/vouchers from the Washington Wizards Office at **601 F Street, NW, Washington, DC 20004**.

Please do not call or stop by our office unexpectedly to request tickets. We will call your organization when tickets become available. Tickets/vouchers CANNOT be mailed, couriered, or placed in will call. You will be given a deadline to pick-up the tickets/vouchers. If the tickets/vouchers are not retrieved by the assigned time, they will be immediately passed on to another organization. Please remember that there are a number of other organizations that will gladly accept charitable tickets. Organizations/groups that do not pick up tickets within the specified time WILL NOT be considered for future games.

Because you are receiving complimentary tickets/vouchers, please familiarize your organization with the laws governing ticket/voucher sales in the District of Columbia. According to D.C. Municipal Regulation:

- **No person shall sell or offer to sell tickets/vouchers from the sidewalk, streets, or public spaces anywhere in the District of Columbia for any excursion, theatrical performance, opera, ball game or any entertainment of any kind. 24 DCMR Ch. 5, Section 500.5 (1996).**

If we discover that these tickets/vouchers are being sold, we will immediately terminate your organization from the Community Tix Program.

Please find a 2009-2010 Community Tix Program Contract and Registration Form. Please fill out these forms and include the necessary information as requested above. If you have any questions or concerns, please contact Candyce Jones in the Wizards Community Relations Department via email at cjones@washsports.com.

We look forward to working with you!

All applications must be returned no later than Friday, October 30, 2009!



2009-2010 Community Tix Program Contract

This registration form is for the period of November 1, 2009 through April 1, 2010.

With a payment of \$25.00 your non-profit organization will receive the following:

- Guaranteed tickets to two (2) games during the season. These games will be selected by Washington Wizards Staff.
- For the two (2) guaranteed games, your group name will be displayed on the tele-screen during the game.
- Priority for any selected community relations programs throughout the regular season, at the discretion of the Community Relations Staff.
- A Wizards Care brochure.

Please sign and date this form. Fill out the attached "Community Tix" program form, and send **both forms**, with a check or money order in the amount of \$25.00 to:

**Wizards Care
ATTN: Community Tix Program
601 F Street, NW
Washington, DC 20004**

I have read the attached rules and understand what our organization/group will receive for our \$25.00 fee.

Sign _____ Date _____

Print Name _____

Organization/Group Name _____

Please make checks or money orders payable to **Washington Sports & Entertainment.**

Organization's Check _____ Money Order _____

