



MINNESOTA TIMBERWOLVES
600 FIRST AVENUE NORTH
MINNEAPOLIS, MN 55403

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MINNESOTA TIMBERWOLVES TICKET SALES & MARKETING INTERNSHIP

JOB DESCRIPTION

Title: Ticket Sales & Marketing Intern

Department: Ticket Sales & Marketing

Type: Part-time/15-25 hours per week, Oct-April

Compensation: Unpaid internship

General Statement of Duties: Exciting opportunity to work in the NBA! The Minnesota Timberwolves & Lynx seek energetic, highly-motivated interns to aid the Ticket Sales & Marketing staff with implementing the department strategies and objectives for the NBA & WNBA teams.

Responsibilities in the fast-paced environment to include, but not limited to, the following: working in the office during non-game time supporting various sales initiatives, working Timberwolves home games, participating in sales contests throughout the season, and assisting with other department projects as needed.

Areas of Responsibility:

1. Support sales staff with group ticket promotions.
2. Staff the Ticket Information booths on Timberwolves game nights.
3. Assist with implementation of single-game group ticket promotions.
4. Participate in periodic sales contests.
5. Interact with fans and provide excellent customer service.
6. Build ticket accounts and make follow-up phone calls.
7. Support Events & Promotions Manager as needed.
8. Build databases.
9. Research leads and promotions.
10. Assist sales staff with day-to-day office projects.

Qualifications:

Demonstrated organizational skills; Able to multi-task under time constraints; Familiarity with Microsoft Word and Excel; Ability to work with a wide variety of people; Previous sales and/or customer service experience a plus.

Please submit a resume with cover letter to:

internships@timberwolves.com Please enter "Ticket Sales" in the subject line.