



MINNESOTA TIMBERWOLVES  
600 FIRST AVENUE NORTH  
MINNEAPOLIS, MN 55403

P 612 673 1600

## MINNESOTA TIMBERWOLVES TICKET SALES & MARKETING INTERNSHIP

### JOB DESCRIPTION

**Title:** Ticket Sales & Marketing Intern

**Department:** Ticket Sales & Marketing

**Type:** Full-time/40 hours per week, Oct-April

**Compensation:** \$6.15/hour

**General Statement of Duties:** Exciting opportunity to work in the NBA! The Minnesota Timberwolves & Lynx seek energetic, highly-motivated, recently college graduate to aid the Ticket Sales & Marketing staff with implementing the department strategies and objectives for the NBA & WNBA teams.

Responsibilities in the fast-paced environment to include, but not limited to, the following: working in the office during non-game time supporting various sales initiatives, working Timberwolves home games, participating in sales contests throughout the season, and assisting with other department projects as needed.

### Areas of Responsibility:

1. Support implementation and execution of Crunch Birthday Packs.
2. Assist with all Group Sales Asset fulfillment.
3. Support sales staff with group ticket promotions.
4. Staff the Ticket Information booths on Timberwolves game nights.
5. Assist with implementation of single-game group ticket promotions.
6. Participate in periodic sales contests.
7. Interact with fans and provide excellent customer service.
8. Build ticket accounts and make follow-up phone calls.
9. Support Events & Promotions Manager as needed.
10. Assist sales staff with day-to-day office projects.

### Qualifications:

Demonstrated organizational skills; Able to multi-task under time constraints; Familiarity with Microsoft Word and Excel; Ability to work with a wide variety of people; Previous sales and/or customer service experience a plus.

**Please submit a resume with cover letter to:**

[internships@timberwolves.com](mailto:internships@timberwolves.com). Please enter "Ticket Sales" in the subject line.