



MINNESOTA TIMBERWOLVES  
600 FIRST AVENUE NORTH  
MINNEAPOLIS, MN 55403

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## MINNESOTA TIMBERWOLVES RADIO INTERNSHIP

### JOB DESCRIPTION

**Title:** Radio Production Internship

**Department:** Broadcasting

**Type:** Part-time/15-20 hours per week, Oct-April

**Compensation:** Unpaid internship; College Credit possible

**Application Deadline:** September 1st

**Start Date:** October 1st

**General Statement of Duties:** Exciting opportunity to work in the NBA! The Minnesota Timberwolves seek energetic, can-do interns to aid members of the broadcasting department. Intern candidate can receive college credit for internship.

The position requires someone eager and ready to learn about radio production while also assisting with many duties including, but not limited to, the following: help radio production staff on game-days in getting the needed materials for each radio broadcast, record and edit radio features and interviews, record and edit game highlights, log highlight tapes, log interview tapes, secure interviews with players and coaches, organize and maintain radio tape library, and other assorted broadcast duties.

### Areas of Responsibility:

1. Assist Radio Producer on game nights with production needs.
2. Record and edit radio segments, interviews, and highlights during radio broadcasts.
3. Log Interview tapes.
4. Log highlight tapes.
5. Help in securing interviews for use in radio broadcast.
6. Aid in the organization of radio tape library.

### Qualifications:

Demonstrated organizational skills; Able to multi-task under time constraints; Familiarity with radio equipment a plus; Ability to work with a wide variety of people; Strong communications skills necessary.

### Please submit a resume to:

hr@timberwolves.com