



# SPEAKER REQUEST

Speaker requests must be submitted at least four weeks prior to the date of event. Due to the number of requests and busy schedules, submission of this form does not guarantee an appearance. Speakers are provided free of charge and are limited to programs within a 30 minute driving distance from downtown Memphis. Should we be able to accommodate your request, a Grizzlies representative will contact you. Please complete the entire form below (type or print clearly) and return to: Memphis Grizzlies, Attn: Speaker Request, 191 Beale Street, Memphis TN, 38103 or Fax to: 901.205.1444. Please consult the game schedule prior to submitting your request, as speakers are not available on game days. **PLAYER REQUESTS WILL NOT BE CONSIDERED.**

ORGANIZATION NAME

CONTACT NAME

TITLE

EMAIL (REQUIRED)

PHONE (REQUIRED)

ADDRESS

CITY

STATE

ZIP

DATE OF EVENT

START TIME

FINISH TIME

DESCRIPTION OF EVENT

NUMBER OF ATTENDEES

AGE RANGE

EVENT LOCATION AND ADDRESS (PLEASE ATTACH DIRECTIONS FROM DOWNTOWN MEMPHIS)

SPECIFIC AREA(S) OF INTEREST

OTHER PERTINENT INFORMATION

**\*Please include an event agenda and directions along with this form**

## FOR OFFICE USE ONLY:

DATE RECEIVED

WHO'S ATTENDING

REPLIED TO ORGANIZATION (DATE)

SPECIAL NEEDS/MATERIALS