



## Appearance Request Form

Thank you for your interest in an appearance by the Los Angeles D-Fenders. Your request will be carefully considered. Please keep in mind that we receive numerous requests for appearances throughout the year and every effort will be made to accommodate all requests. Please note, completion of this form is a request only and does not guarantee an appearance. All requests must be received at least four (4) weeks prior to the event.

### **Organization Information**

Your Name \_\_\_\_\_ Position in Organization \_\_\_\_\_

Organization Name \_\_\_\_\_

Type (Please Circle) Charity Church Basketball School Other \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website (if applicable) \_\_\_\_\_

### **Event Information**

Event Contact Name \_\_\_\_\_ Event Contact Cell Phone \_\_\_\_\_

Event Contact Email \_\_\_\_\_

Event Name \_\_\_\_\_

Event Date \_\_\_\_\_ Event Time: From \_\_\_\_\_ To \_\_\_\_\_

Event Location/Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Description/Reason for Event \_\_\_\_\_

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Event Sponsor(s)/Underwriter(s) \_\_\_\_\_

Audience Size \_\_\_\_\_ Audience Age Range \_\_\_\_\_

How will this event be promoted (TV, newspaper, radio, word of mouth, email, print advertising, etc.)? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Confirmation of appearance needed by (date) \_\_\_\_\_

**Player(s)/Coach(es)/Staff Information**

List player(s)/coach(es)/staff being requested (in order of preference)

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Detailed Player/Coach/Staff Responsibilities (i.e. sign autographs, speak, present award, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Appearance Time: From \_\_\_\_\_ To \_\_\_\_\_

**Please return completed form by mail to:**

**Los Angeles D-Fenders**

**Toyota Sports Center**

**Appearance Request**

**555 N. Nash Street**

**El Segundo, CA 90245**

**or**

**Fax (310) 426-2239**

**Attn: Appearance Request**

**Thank you for your support of the Los Angeles D-Fenders.**

**Please visit us at [www.D-Fenders.com](http://www.D-Fenders.com).**